# w-l logo

***due on or before Monday, May 17***

# THE SENIOR EXPERIENCE PROGRAM

**Mentor Confirmation & Contact Information**

**STUDENT INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** |  | **Student ID number:** | |  |
| **E-mail address:** |  | **Phone number:** | |  |
| I hereby agree to serve \_\_\_\_\_ / 75 required hours of my Senior Experience under the supervision of the mentor referenced below. | | | | |
| **Student Signature:** |  | | **Date:** |  |
| **List duties expected to be performed at placement:** |  | | | |

**MENTOR INFORMATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Mentor Name:** |  | **Title:** | |  | |
| **Workplace:** |  | **Phone number:** | |  | |
| **Type of business:** |  | **E-mail address:** | |  | |
| **Workplace address:** |  | | | | |
| I hereby agree to serve as a mentor for the W-L student named above for her/his Senior Experience. | | | | | |
| **Mentor Signature:** |  | | **Date:** | |  |

**MENTORING OVERVIEW**

Mentor should use the time sheet to verify and initial hours worked by W-L student on each day. Students should work *at least 75 hours*, approximately 25 hours per/week, over the course of the program. Hours are flexible depending on the nature of the job. Mentors should contact the project coordinator, Sandy Munnell, at [sandy.munnell@apsva.us](mailto:sandy.munnell@apsva.us), immediately if a student fails to perform any of her/his duties.